

LITTLETON VILLAGE METROPOLITAN DISTRICT NOS. 1 & 3  
8390 E. Crescent Parkway, Suite 300  
Greenwood Village, CO 80111  
Phone: 303-779-5710

[www.littletonvillagemd.com](http://www.littletonvillagemd.com)

**NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Wednesday, April 28, 2021  
**TIME:** 5:00 p.m.  
**LOCATION:** Via Microsoft Teams

**DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON.**

You can attend the meetings in any of the following ways:

**URL:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YjJkNWl1OTQtOWFkZi00MjljLTg3YjktMDQ0NTE0YTYxYjdH%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2216b1c71c-d483-4feb-8929-2d72ea1cdf59%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YjJkNWl1OTQtOWFkZi00MjljLTg3YjktMDQ0NTE0YTYxYjdH%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2216b1c71c-d483-4feb-8929-2d72ea1cdf59%22%7d)

**Dial in:**

**1-720-547-5281** United States, Denver  
Phone Conference ID: **869 128 346#**

**Board of Directors District No. 1**

John Buchanan, Jr.  
Sherry Buchanan  
John Buchanan  
Vacant  
Vacant

**Office**

President  
Secretary  
Treasurer  
Director  
Director

**Term Expires**

May, 2023  
May, 2023  
May, 2022  
May, 2022  
May, 2023

**Board of Directors District No. 3**

John Buchanan, Jr.  
Sherry Buchanan  
John Buchanan  
Cynthia Myers  
Brian Mulqueen

**Office**

President  
Secretary  
Treasurer  
Director  
Director

**Term Expires**

May, 2023  
May, 2022  
May, 2022  
May, 2023  
May, 2023

**I. ADMINISTRATIVE MATTERS**

- A. Call to order.
- B. Declaration of quorum/Director qualification/disclosure of conflicts.
- C. Public comment.  
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

**II. CONSENT AGENDA**

- A. Review and consider approval of minutes from the November 24, 2020 Special Board Meeting (enclosure).
- B. Ratify and approve Interim Claims (District No. 1) (enclosure).
- C. Acceptance of current Cash Positions (District No. 3) (enclosure).
- D. Ratify approval of Applications for Exemption from 2020 Audit (District No. 1 and District No. 3) (enclosures).

**III. FINANCIAL MATTERS**

- A. Discuss status of 2021 Audit (District No. 1).

**IV. LEGAL MATTERS**

- A. Discuss and consider ratification of Easement Agreement between District No. 1 and Denver Water (enclosure).
- B. Discuss and consider approval of Temporary Construction Easement between District No. 1 and Littleton Village Apartments Owner, LLC (enclosure).
- C. Discuss and consider approval of First Amendment to the Independent Contractor Agreement for District Engineering Services between District No. 3 and Independent District Engineering Services, LLC (“IDES”) (enclosure).
- D. Review and approve Amended and Restated Agreement Regarding Maintenance Fees (District No. 3) (enclosure).
- E. Discuss and consider approval of Amended and Restated Resolution Concerning the Imposition of a Maintenance Fee (enclosure).
- F. Discuss street issue (District No. 1).
- G. Discuss potential Board vacancies (District No. 3).

**V. MANAGER MATTERS**

A. Review April 2021 BrightView Landscape Report (enclosure).

B. Other.

**VI. DIRECTOR MATTERS**

A. Other.

**VII. EXECUTIVE SESSION (if needed)**

**VIII. OTHER BUSINESS**

A. Confirm quorum for the next meeting.

**IX. ADJOURNMENT**

**The next regular meeting is scheduled for July 13, 2021 at 5:30 p.m. at the South Fellowship Church (location may change due to COVID).**