

MINUTES OF A REGULAR MEETING
OF THE BOARDS OF DIRECTORS OF THE
LITTLETON VILLAGE METROPOLITAN DISTRICT NOS. 1 & 2
HELD
MAY 28, 2019

A regular meeting of the Boards of Directors of the Littleton Village Metropolitan District Nos.1 & 2 was held on May 28, 2019 at 5:30 p.m. at South Fellowship Church, 6560 South Broadway, Littleton, CO 80121. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Gardiner Hammond (District No. 1)
Phil Cernanec (District No. 2)
Holly Bundschu (District No. 2)
Michael Bolsinger (District No. 2)
Michael Williams (District No. 2)

Also in attendance were:

Geol Scheirman & Thuy Dam; CliftonLarsonAllen LLP ("CLA")
Trish Harris; White Bear Ankele Tanaka & Waldron
Lynn & Dana Christensen; Residents
Ken Martinelli; Resident
Bebe Kleinman; Resident

Call to Order/Declaration
of Quorum

The Boards of Directors of Littleton Village MD Nos. 1 & 2 called the meeting to order at 5:33 p.m. and confirmed a quorum was present.

Director Qualifications
Conflicts of Interest /
Reaffirmation of
Disclosures

The Boards were advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Boards reviewed the Agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting.

The Boards determined that participation by the directors with potential conflicts of interest was necessary to obtain a quorum or otherwise enable lawful action to occur.

Public Comments

None.

Approval of
Consent Items

Review and Consider Approval of April 23, 2019 Regular Board Meeting
Minutes and May 2, 2019 Special Meeting Minutes

Upon a motion duly made by Director Bundschu, seconded by Director Williams and, upon vote, unanimously carried, the District No. 2 Board approved the Consent Items, as presented.

Upon a motion duly made by Director Hammond, upon vote, unanimously carried, the District No. 1 Board approved the Consent Items, as presented.

Financial Items

Review and Consider Approval of Schedule of Cash Position, Property Taxes
and Developer Funding

Ms. Dam reviewed the schedule of cash position, property taxes and developer funding with the Boards.

Following review, upon a motion duly made by Director Bundschu, seconded by Director Bolsinger and, upon vote, unanimously carried, the District No. 2 Board approved the Schedule of Cash Position, Property Taxes and Developer Funding, as presented.

Following review, upon a motion duly made by Director Hammond and, upon vote, unanimously carried, the District No. 1 Board approved the Schedule of Cash Position, Property Taxes and Developer Funding, as presented.

Review, Ratify and Approval of Claims

Ms. Dam reviewed the claims with the Board.

Following review, upon a motion duly made by Director Hammond and, upon vote, unanimously carried, the District No. 1 Board approved the claims, as presented.

Other

The Board discussed costs for 2019 with regards to maintenance funds and fees associated with services.

Legal Items

Review and Consider Approval of Amendment to Resolution Concerning the
Imposition of a Water Invoicing Fee

Following review, upon a motion duly made by Director Hammond and, upon vote, unanimously carried, the District No. 1 Board approved the Amendment to Resolution Concerning the Imposition of Water Invoicing Fee.

Review and Consider Approval of Amended and Restated Resolution Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges

Following review, upon a motion duly made by Director Hammond and, upon vote, unanimously carried, the Board approved the Amended and Restated Resolution Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges, as presented.

Review and Consider Approval of Sixth Amendment to Construction Funding Loan Agreement

Following review, upon a motion duly made by Director Bundschu, seconded by Director Williams and, upon vote, unanimously carried, the District No. 2 Board approved the Sixth Amendment to the Construction Funding Loan Agreement, subject to final legal review.

Update on Settlement of Century Water Invoicing Issue

Ms. Harris provided an updated to the Boards, noting that this issue has been resolved.

Other

None.

Manager Items

Discuss and Consider Acceptance of Richmond Improvements

Following review, upon a motion duly made by Director Williams, seconded by Director Bundschu and, upon vote, unanimously carried, the District No. 2 Board accepted the Richmond improvements, subject to final review and approval by Director Bolsinger.

Review and Consider Approval of First Addendum to the Landscape Maintenance Services Agreement with Brightview Landscape Service, Inc.

Following review, upon a motion duly made by Director Hammond and, upon vote, unanimously carried, the District No. 1 Board approved the First Addendum to the Landscape Maintenance Services Agreement with Brightview Landscape Services, Inc., subject to final review and acceptance of Richmond improvements.

Discuss Policy Regarding the Use of District Property for Food Trucks

Discussion ensued among the Boards regarding length of lease for Food Trucks utilizing District property.

Update on Dog Park Restoration

Mr. Scheirman provided an update on the Dog Park restoration project to the Board. The Board authorized proceeding with Phase II of the Dog Park restoration project, with a previously approved not-to-exceed.

Review and Consider Pavement Maintenance Proposal from National Pavement Partners

Following discussion, the Board recommended District No. 1 to approve line striping proposal from National Pavement Partners totaling \$700.

Other

Mr. Scheirman provided an update to the Boards regarding parking line striping, noting it is currently scheduled for May 31.

Director Items

Discuss and Consider Approval of District Newsletter Committee

The Board approved forming a District Newsletter Committee. CLA will assist in coordinating their first meeting and Director Cernanec agreed to be the primary contact for the committee.

Other

Discussion ensued regarding violations. Director Bolsinger informed the Boards of conduits being painted within the community, as well as other exterior modifications, without approval from the Architectural Review Committee. Additionally, the Board discussed updating guidelines for the townhomes.

Other Business

Other

None.

Next Meeting


Confirm Quorum for June 25, 2019 Regular Board Meeting

District Nos. 1 & 3 confirmed scheduling a Special Meeting in June. CLA will coordinate. District No. 2 confirmed cancelling the June 25th and July 23rd Regular Board Meetings.

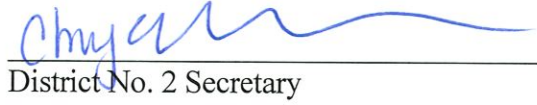
Adjournment

The Board adjourned the meeting at 8:12 p.m.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.



District No. 1 Secretary



District No. 2 Secretary