

LITTLETON VILLAGE METROPOLITAN DISTRICT NO. 2

8390 E. Crescent Parkway, Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

www.littletonvillagemd.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Tuesday, October 18, 2022

TIME: 5:30 p.m.

LOCATION: Via Microsoft Teams

You can attend the meetings in any of the following ways:

URL:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2FmN2YzMDYtMTg3NS00NDNjLThhNjQtNDQyMzQ0ZmU3MTMw%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d

Dial in:

1-720-547-5281 United States, Denver

Phone Conference ID: **552 943 796#**

Board of Directors District No. 2

Phil Cernanec

Maria McAfee

Zach Tedeschi

Holly Bundschu

Jim Bowlby, Jr.

Office

President

Treasurer

Secretary

Assistant Secretary

Assistant Secretary

Term Expires

May, 2023

May, 2025

May, 2023

May, 2025

May, 2023

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.

- D. Public comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).
- F. Discuss and consider approval of 2023 insurance renewal. Consider approval of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles and authorize membership in the Special District Association (to be distributed).

II. CONSENT AGENDA

- A. Review and consider approval of minutes from the August 2 and September 19, 2022 Special Board Meetings (enclosed).
- B. Confirm 2023 meeting dates and time: Fourth Tuesday of January, April, July and October at 5:30 p.m.
- C. Ratify and approve Interim Claims (enclosed).
- D. Review and consider acceptance of September 30, 2022 Cash Position Report (enclosed).
- E. Consider approval of engagement letter with Wipfli LLP to prepare the 2022 Audit.
- F. Consider ratification of 2021 Annual Report (enclosed).

III. MANAGER MATTERS

- A. Consider approval of CliftonLarsonAllen LLP statement(s) of work (enclosed).
- B. Review and consider approval of Independent Contractor Agreement for 2023 Snow Removal Services between the District and BrightView Landscape Services, Inc. (enclosed).
- C. Review and consider approval of Independent Contractor Agreement for 2023 Landscape Services between the District and BrightView Landscape Services, Inc. (enclosed).
- D. Review October 2022 BrightView Landscape Report (enclosed).
- E. Update on website management bids received.
- F. Other.

IV. FINANCIAL MATTERS

- A. Conduct public hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (enclosed).
- B. Conduct public hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget, Appropriate Funds and Set Mill Levies (enclosed).
- C. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- D. Appointment of Board member to sign the DLG70 Certification of Tax Levies.
- E. Discuss and consider 2023 operations and maintenance fees.
- F. Other.

V. LEGAL MATTERS

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
- B. Consider proposals for District accounting services.
- C. Consider proposals for District management services.
- D. Other.

VI. DIRECTOR MATTERS

- A. Update on playground mulch renewal and first priority areas around units and moving forward with additional mulching as budget allows.
- B. Update on Murphy USA gas station.
- C. Update on Republic Services waste collection community issues.
- D. Update on sinkhole repair.
- E. Update on Design Review Committee process.
- F. Update on sprinkler system power timeline.

- G. Discuss dead tree removal/replacement responsibility for north Stormwater detention pond.
- H. Discuss selected tree installation/replacement in 2023 Budget.
- I. Discuss dog park expansion.
- J. Other.

VII. OTHER BUSINESS

- A. Other.

VIII. ADJOURNMENT

There are no more regular meetings scheduled for 2022.