

LITTLETON VILLAGE METROPOLITAN DISTRICT NO. 2
8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710

www.littletonvillagemd.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Tuesday, October 26, 2021
TIME: 5:30 p.m.
LOCATION: Via Microsoft Teams

You can attend the meetings in any of the following ways:

URL:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_Nzk2ZjgwYTAtMWRhNi00ODEwLWFjNDItYmYwZDk1NzNkMjMw%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2216b1c71c-d483-4feb-8929-2d72ea1cdf59%22%7d

Dial in:

1-720-547-5281 United States, Denver
Phone Conference ID: **133 076 736#**

<u>Board of Directors District No. 2</u>	<u>Office</u>	<u>Term Expires</u>
Phil Cernanec	President	May, 2023
Holly Bundschu	Treasurer	May, 2022
Vacant	Secretary	May, 2022
Vacant	Director	May, 2023
Zach Tedeschi	Director	May, 2022

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA

- A. Review and consider approval of minutes from the August 5, 2021 Special Board Meeting (enclosure).
- B. Review and consider adoption of 2022 Annual Administrative Resolution (enclosed).
- C. Review and consider adoption of Resolution Designating the Location of Regular Meetings of the Board of Directors (enclosed).
- D. Discuss and consider approval of 2022 insurance renewal. Consider approval of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or T. Charles and authorize membership in the Special District Association.
- E. Ratify and approve Interim Claims (enclosure).
- F. Review and consider acceptance of September 30, 2021 Cash Position Report (enclosure).
- G. Approval of Engagement with Wipfli LLP for 2021 Audit.
- H. Consider ratification of 2020 Annual Report (enclosed).

III. FINANCIAL MATTERS

- A. Conduct public hearing to consider adoption of the 2022 Budget; Appropriation of Funds for Expenditures and Certification of Mill Levies; consider adoption of Resolution to Adopt the 2022 Budget; Appropriating Funds for Expenditures and Certifying Mill Levies (enclosed).
- B. Review and consider approval of 2022 Fee Schedule (enclosed).
- C. Other.

IV. MANAGER MATTERS

- A. Consider approval of CliftonLarsonAllen LLP master service agreement and related statement(s) of work (enclosed).
- B. Review and consider approval of Independent Contractor Agreement for Snow Removal Services between the District and BrightView Landscape Services, Inc. (enclosed).
- C. Review and consider approval of Landscape Services Agreement between the District and BrightView Landscape Services, Inc. (enclosed).
- D. Review September 2021 BrightView Landscape Report (enclosed).

E. Other.

V. LEGAL MATTERS

A. Discuss 2021 Legislative Updates (enclosed).

B. Update on street issue.

C. Review and consider approval of proposals from covenant enforcement law firms.

D. Consider adoption of Resolution Calling a Regular Election for Directors on May 3, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 25, 2022. Discuss need for ballot issues and/or questions.

E. Designation of Method for Providing Notice of Call for Nominations: in addition to emailing to each registered elector at the email address provided by the county, or if no email is provided, by mailing to the household of each registered elector, notice of the call for nominations will be provided by [1) publication; or 2) newsletter, annual report or other mailing to the eligible electors of the District; or 3) posting on the District's website; or, if applicable, 4) For Districts with fewer than 1,000 electors, contained within a county of less than 30,000 people, posting at 3 public places and in the office of the clerk and recorder.

F. Other.

VI. DIRECTOR MATTERS

A. Discussion of Board vacancies, appointment of directors and election of officers.

B. Review and consider engagement with Joan Fritsche, Fritsche Law, LLC, as General Counsel to the District (enclosed).

C. Other.

VII. OTHER BUSINESS

A. Confirm quorum for the next meeting.

VIII. ADJOURNMENT

The next regular meeting is to be determined.