

**LITTLETON VILLAGE METROPOLITAN DISTRICT NOS. 1-3
SPECIAL BOARD MEETING**

District No. 1 Board of Directors:	Office:	Term Expires:
Gardiner Hammond	President	May 2020
Vacant	Director	May 2020
Vacant	Director	May 2020
Vacant	Director	May 2020
Vacant	Director	May 2020
District No. 2 Board of Directors:	Office:	Term Expires:
Phil Cernanec	President	May 2020
Holly Bundnschu	Treasurer	May 2022
Chrystia Losianovich	Secretary	May 2022
Michael Bolsinger	Director	May 2020
Michael Williams	Director	May 2020
District No. 3 Board of Directors:	Office:	Term Expires:
John Buchanan	Director	May 2020
John Buchanan	Director	May 2020
Sherry Buchanan	Director	May 2020
Vacant	Director	May 2020
Vacant	Director	May 2020

DATE: Tuesday, December 10, 2019
TIME: 5:30 p.m.
PLACE: South Fellowship Church
6560 South Broadway
Littleton, CO

- I. Call to Order**
- II. Declaration of Quorum/Director Qualifications/Disclosure of Conflicts**
- III. Public Comments** (*Three minutes per speaker, not including response time to Board questions*)
- IV. Approval of Consent Items**
 - A. District No. 1 Only
 - i. Review and Consider Approval of August 27, 2019 Regular Meeting Minutes (enclosed)
 - ii. Review and Consider Approval of 2020 Administrative Resolution (enclosed)
 - iii. Ratify 2018 Annual Report (enclosed, without exhibits)
 - B. District No. 2 & 3:
 - i. Review and Consider Approval of September 24, 2019 Regular Meeting Minutes (enclosed)
 - ii. Review and Consider Approval of 2020 Administrative Resolution (enclosed)

- iii. Ratify 2018 Annual Report (enclosed, without exhibits)

V. Financial

- A. Review, Ratify and Approve Claims (**District No. 1**) (enclosed)
- B. Review and Acceptance of Current Cash Position (**All Districts**) (enclosed)
- C. Ratify 3rd Quarter Continuing Disclosure Report (**District No. 2**) (enclosed)
- D. 2019 Budget Amendment Public Hearings (if needed)
 - i. Conduct Public Hearing to Consider Amending the 2019 Budget; Consider Approval of Resolution to Amend 2019 Budget for District No. 1 (**District No. 1**)
 - ii. Conduct Public Hearing to Consider Amending the 2019 Budget; Consider Approval of Resolution to Amend 2019 Budget for District No. 2 (**District No. 2**)
 - iii. Conduct Public Hearing to Consider Amending the 2019 Budget; Consider Approval of Resolution to Amend 2019 Budget for District No. 3 (**District No. 3**)
- E. 2020 Budget Hearings
 - i. Conduct Public Hearing to Consider Adoption of the 2020 Budget, Appropriation of Funds for Expenditures and Certification of Mill Levies; Consider Approval of Resolution to Adopt the 2020 Budget, Appropriating Funds for Expenditures and Certifying Mill Levies for District No. 1 (**District No. 1**)
 - ii. Conduct Public Hearing to Consider Adoption of the 2020 Budget, Appropriation of Funds for Expenditures and Certification of Mill Levies; Consider Approval of Resolution to Adopt the 2020 Budget, Appropriating Funds for Expenditures and Certifying Mill Levies for District No. 2 (**District No. 2**)
 - iii. Conduct Public Hearing to Consider Adoption of the 2020 Budget, Appropriation of Funds for Expenditures and Certification of Mill Levies; Consider Approval of Resolution to Adopt the 2020 Budget, Appropriating Funds for Expenditures and Certifying Mill Levies for District No. 3 (**District No. 3**)
- F. Review and Consider Approval of Engagement with Stratagem for 2019 Audit (**District No. 1 and District No. 2**) (enclosed)
- G. Other

VI. Manager Items

- A. Dog Park Update
- B. Review and Consider Approval of Independent Contractor Agreement with Brightview Landscape Services for Snow Removal for 2019-2020 (**District No. 1**) (enclosed)
- C. 2020 Landscape Maintenance

- D. Discuss District Insurance, Review Renewal Schedule & Authorize Renewal of District Insurance and SDA membership
- E. Other

VII. Legal Items

- A. Review and Consider Approval of Resolution Calling a Regular Election of Directors for May 5, 2020 (**All Districts**) (enclosed)
- B. Discuss and Consider Revisions/Comments to License Agreement with Gamkins, LLC for use of District space for food trucks (**District No. 1**) (enclosed)
- C. Review and Consider Approval of a Memorandum of Understanding between District No. 2 and District No. 3 (**District No. 2 and District No. 3**)(enclosed)
- D. Review and Consider Approval of an Infrastructure Acquisition and Reimbursement Agreement between District No. 3 and Loch Lomond IV, et. al. (**District No. 3**)(enclosed)
- E. Review and Consider Approval of Engagement of a District Engineer (**District No. 3**)(enclosed)
- F. Review and Consider Approval of Resolution Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges (**District No. 3**)(enclosed)
- G. Review and Consider Approval of Resolution Establishing Amended and Restated Guidelines for the Processing and Collection of Delinquent Fees and Charges (**District No. 1**)(enclosed)
- H. Review and Consider Approval of Resolution Adopting Personal Data Privacy Policy (**District No. 3**)(enclosed)
- I. Review and Consider Approval of Amended and Restated Resolution Concerning the Imposition of a Water Invoicing Fee (**District No. 1**)(enclosed)

VIII. Director Items

- A. Other

IX. Other Business

- A. Consider Appointment of Directors (**District No. 3**)
- B. Consider Appointment of ARC Members relative to the District No. 3 Covenants (**District No. 1**)

X. Next Meeting – December 24, 2019

- A. Confirmation Cancellation or Rescheduling for December 24, 2019 Regular Meeting

XI. Adjournment