

**LITTLETON VILLAGE METROPOLITAN DISTRICT NOS. 1-3
SPECIAL BOARD MEETING**

BOARD OF DIRECTORS:

DISTRICT NOS. 1 & 3	DISTRICT NO. 2
Gardiner Hammond President Term Expires: May 2020	Phil Cernanec President Term Expires: May 2020
Theodore E. Cox Secretary/Treasurer Term Expires: May 2020	Holly Bundschu Treasurer Term Expires: May 2022
Blaire Hammond Assistant Secretary Term Expires: May 2020	Chrystia Losianovich Secretary Term Expires: May 2022
Vacant Term Expires: May 2022	Vacant Term Expires: May 2020
Vacant Term Expires: May 2022	Vacant Term Expires: May 2020

DATE: Tuesday, November 27th, 2018

TIME: 5:30 p.m.

PLACE: South Fellowship Church
6560 South Broadway
Littleton, CO 80121

- I. **Call to Order**
- II. **Declaration of Quorum/Director Qualifications/Disclosure of Conflicts**
- III. **Consider Appointment of Directors and Architectural Review Committee Members**
 - A. Consider Appointment of Directors (**District No. 2**)
 - B. Consider Appointment of Directors (**District No. 3**)
 - C. Consider Appointment of Architectural Review Committee Members for District No. 2 Covenants (**District No. 1**)
- IV. **Approval of Consent Items**
 - A. All Districts:
 - i. Review and Consider Approval of October 23, 2018 Special Meeting (enclosed)

- ii. Review and Consider Approval of 2019 Administrative Resolution (enclosed)
- iii. Ratification of 2017 Annual Report (enclosed)

B. District No. 1 Only

- i. Review and Consider Approval of Independent Contractor Agreement with Brightview Landscape Services for Snow Removal for 2018-2019 (enclosed)
- ii. Review and Consider Approval or Resolution Adopting Personal Data Privacy Policy (enclosed)

V. **Financial**

- A. Review, Ratify and Approve Claims (enclosed) (**District No. 1**)
- B. Review and Acceptance of Current Cash Position (enclosed) (**All Districts**)
- C. Ratify 3rd Quarter Continuing Disclosure Report (enclosed) (**District No. 2**)
- D. 2018 Budget Amendment Public Hearings
 - i. Conduct Public Hearing to Consider Amending the 2018 Budget; Consider Approval of Resolution to Amend 2018 Budget for District No. 1 (enclosed) (**District No. 1**)
 - ii. Conduct Public Hearing to Consider Amending the 2018 Budget; Consider Approval of Resolution to Amend 2018 Budget for District No. 2 (enclosed) (**District No. 2**)
- E. 2019 Budget Hearings
 - i. Conduct Public Hearing to Consider Adoption of the 2019 Budget, Appropriation of Funds for Expenditures and Certification of Mill Levies; Consider Approval of Resolution to Adopt the 2019 Budget,

Appropriating Funds for Expenditures and Certifying Mill Levies for District No. 1 (enclosed) **(District No. 1)**

- ii. Conduct Public Hearing to Consider Adoption of the 2019 Budget, Appropriation of Funds for Expenditures and Certification of Mill Levies; Consider Approval of Resolution to Adopt the 2019 Budget, Appropriating Funds for Expenditures and Certifying Mill Levies for District No. 2 (enclosed) **(District No. 2)**
- iii. Conduct Public Hearing to Consider Adoption of the 2019 Budget, Appropriation of Funds for Expenditures and Certification of Mill Levies; Consider Approval of Resolution to Adopt the 2019 Budget, Appropriating Funds for Expenditures and Certifying Mill Levies for District No. 3 (enclosed) **(District No. 3)**

- F. Discuss Imposition of Maintenance Fees in Relation to the AMLI Apartments and the Century Condominiums
- G. Review and Consider Approval of Engagement with L. Paul Goedecke P.C. for 2018 Audit **(District No. 1 and District No. 2)**
- H. Other

VI. Manager Items

- A. Dog Park Update
- B. 2019 Landscape Maintenance
- C. Discuss Status of Century Water Invoicing Issue
- D. Discuss District Insurance, Review Renewal Schedule & Authorize Renewal of District Insurance and SDA membership (enclosed)
- E. Review and Consider Approval of Addendum to Independent Contractor Agreement with Brightview for 2019 Landscape Maintenance (enclosed) **(District No. 1 only)**
- F. Other

VII. Legal Items

- A. Review and Consider Approval of 2019 Extension to Agreement with Hammond Site Resources (to be distributed) **(District No. 1 only)**
- B. Review and Consider Engagement of MCD Professional Consulting for inspection of alley/driveway issues (enclosed) **(District No. 1 and District No. 2)**

- C. Review and Consider Resolution Regarding Acceptance of Public Improvements (Richmond Parcel – Common Sewer, Common Drainage, Common Landscape, Common Lighting and Common Mailbox Improvements (enclosed) (**District No. 2**)

- D. Review and Consider Resolution Regarding Acceptance of Public Improvements (Richmond Tract Landscaping) (open space east of the Richmond single family homes) (enclosed) (**District No. 1**)

- E. Review and Consider Resolution Regarding Acceptance of Public Improvements (Richmond Parcel – Common Access Improvements (alleys) (**District No. 2**)

- F. Review and Consider Resolution Regarding Acceptance of Public Improvements (Century Parcels – Access Improvements) (alleys) (enclosed) (**District No. 2**)

- G. Review and Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (enclosed) (**All Districts**)

- H. Other

VIII. **Director Items**

- A. Other

IX. **Other Business**

X. **Next Meeting – December 25, 2018**

- A. Confirmation of Quorum

XI. **Public Comments**

(Three minutes per speaker, not including response time to Board questions)

XII. Adjournment

Littleton Village Metropolitan District Agenda –
November 27, 2018