

LITTLETON VILLAGE METROPOLITAN DISTRICT NOS. 1-3
SPECIAL BOARD MEETING
AGENDA

Board of Directors	Office	Term Expiration
Gardiner G. Hammond	President	May 2020
Theodore E. Cox	Secretary	May 2020
Blaire Hammond	Treasurer	May 2018
Lynn Christensen	Assistant Secretary (Dist. No. 2)	May 2018
Ken Martinelli	Assistant Secretary (Dist. No. 2)	May 2018

DATE: November 14, 2017
TIME: 5:30 p.m.
PLACE: YMCA
11 West Dry Creek Court
Littleton, CO 80120

I. Call to Order

II. Declaration of Quorum/Director Qualifications/Disclosure of Conflicts

III. Approval of Consent Items

- A. Review and Consider Approval of October 3, 2017 Special Meeting Minutes (enclosed) (**All Districts**)

IV. Financial

- A. Review, Ratify and Approve Claims (to be distributed) (**District No. 1 only**)
- B. Review and Acceptance of Current Cash Position (enclosed) (**All Districts**)
- C. Ratify 3rd Quarter Continuing Disclosure Report (enclosed) (**District No. 2 only**)
- D. Conduct Public Hearing to Consider Amending the 2017 Budget; Consider Approval of Resolution to Amend 2017 Budget for District No. 1 (enclosed) (**District No. 1 only**)
- E. Conduct Public Hearing to Consider Amending the 2017 Budget; Consider Approval of Resolution to Amend 2017 Budget for District No. 2 (enclosed) (**District No. 2 only**)
- F. Conduct Public Hearing to Consider Adoption of the 2018 Budget, Appropriation of Funds for Expenditures and Certification of Mill Levies; Consider Approval of Resolution to Adopt the 2018 Budget, Appropriating Funds for Expenditures and Certifying Mill Levies for District No. 1 (enclosed) (**District No. 1 only**)
- G. Conduct Public Hearing to Consider Adoption of the 2018 Budget, Appropriation of Funds for Expenditures and Certification of Mill Levies; Consider Approval of Resolution to Adopt the 2018 Budget, Appropriating Funds for Expenditures and Certifying Mill Levies for District No. 2 (enclosed) (**District No. 2 only**)
- H. Conduct Public Hearing to Consider Adoption of the 2018 Budget, Appropriation of Funds for Expenditures and Certification of Mill Levies; Consider Approval of Resolution to Adopt the 2018 Budget, Appropriating Funds for Expenditures and Certifying Mill Levies for District No. 3 (enclosed) (**District No. 3 only**)
- I. Ratify Approval of 2016 Audits (enclosed) (**District No. 1 and District No. 2**)
- J. Other

V. Legal Items

- A. Review and Consider Approval of Annual Administrative Resolutions for 2018 (**All Districts**)
 - a. District No. 1 Resolution (enclosed)
 - b. District No. 2 Resolution (enclosed)
 - c. District No. 3 Resolution (enclosed)
- B. Review and Consider Approval of Resolutions Calling a Regular Election for Directors on May 8, 2018 (**All Districts**)
 - a. District No. 1 Resolution (enclosed)
 - b. District No. 2 Resolution (enclosed)
 - c. District No. 3 Resolution (enclosed)
- C. Review and Consider Approval of Engagement with L. Paul Goedecke P.C. for 2017 Audit (**District No. 1 and District No. 2**)
- D. Review and Consider Approval of Amended and Restated Public Records Request Policies (enclosed)
 - a. District No. 1 Policy (enclosed)
 - b. District No. 2 Policy (enclosed)
 - c. District No. 3 Policy (enclosed)
- E. Review and Consider Approval of Transparency Notices Pursuant to § 32-1-809, C.R.S. (**All Districts**)
 - a. District No. 1 Notice (enclosed)
 - b. District No. 2 Notice (enclosed)
 - c. District No. 3 Notice (enclosed)
- F. Ratify 2016 Annual Report (enclosed) (**All Districts**)
- G. Review and Consider Approval of Amendment to Independent Contractor Agreement with Hammond Site Resources (enclosed) (**District No. 1 only**)
- H. Review and Consider Approval of Independent Contractor Agreement with Brightview for Snow Removal (enclosed) (**District No. 1 only**)
- I. Other

VI. Director Items

- A. Other

VII. Other Business

- A. Discuss and Possible Action on 2018 Insurance Renewal (enclosed)
- B. Discuss District Insurance, Review Renewal Schedule & Authorize Renewal of District Insurance and SDA membership
- C. Discuss Covenant Control
 - i. Parking Update
 - ii. Pet Policy
- D. Discuss Appointment of Design Review Committee Members

VIII. Next Meeting – January 23, 2018

- A. Confirmation of Quorum

IX. Public Comments

(Three minutes per speaker, not including response time to Board questions)

X. Adjournment